

Carlock Public Library Board
Regular Meeting Minutes
Tuesday, July 16, 2024

Public Hearing for the Budget and Appropriation Ordinance

- Hearing began at 6:47
 - No members of the public were present, so there was no public comment

President, Beth Wagner, called the meeting to order at 7:00pm. Board members present were David Garrison, Nick Birky, and Kevin. Dawn Neblock, Laura Stephenson and Mike Miller was absent.

Library Director Christie Lau was in attendance. There were no visitors. The meeting was not recorded due to equipment malfunction. The Pledge of Allegiance was recited.

Correspondence:

- There was no correspondence.

Approval of Minutes

- Minutes approved as corrected.

Reports

- Library Director: June was a quieter month. Programs were down due to some staff loss. Summer reading kicked off June 1st. 292 people have registered for Summer reading, up a handful from last year. It was a busy kickoff. "Adventure" is the main theme for the programs this summer. Teen and adult programs are off to a great start.

The three new employees are in a training phase and are doing well. Efforts have been made to make reading materials easier to access. There is a new drinking water system!

- **President:** No report
- **Secretary:** No report
- **Finance Committee:** Met on July 9th to discuss how to allocate funds as needed.
- **Policy Committee:** No report

Financial Reports:

- Financial Statements May 2024: We've paid back our working cash fund. The special reserve fund is down \$38,000. Overall, there is a \$10,000 difference in funds from the previous year. We seem to be slipping in our tax body. There have been several new expenses in the last couple of years that have added to some financial strain.

Old Business/New Business:

- FY25 Tentative Budget: Went through and looked at all the bills. The finance committee recommended transferring \$3,390.23 to the Special Reserve Fund, which brings the total to \$61,250.00. Phil Lenzini has approved the actions. The anticipated levy is \$233,550. Kevin made the motion to approve the ordinance. Beth seconded the motion.

An ordinance to levy and assess a tax for Carlock Public Library District of McLean and Woodford Counties, State of Illinois for the fiscal year beginning July 1, 2024 and ending June 30th, 2025 was discussed. Dave motioned to approve the building and maintenance ordinance, Kevin seconded the motion.

Kevin volunteered to Review of Meeting Minutes for IPLAR. Dawn was recommended as the second board member.

The board discussed library credit card limit. The card is currently set at a \$5,000 limit. It was proposed to raise the limit to \$7,500 because bills are paid through the credit card as well as other expenses and raising the limit would create more flexibility and less problems moving forward. Beth motioned to increase the limit to \$7,500. Nick seconded.

- Next regular meeting: August 20, 2024 at 6:30pm.

Dave made a motion to adjourn the meeting. Beth seconded the motion. Motion carried unanimously. Meeting adjourned at 7:48pm.

Respectfully submitted,

Laura Stephenson, Secretary